



**PUERTO RICO NATIONAL GUARD
HUMAN RESOURCES OFFICE
PRARNG Readiness Center, Building 545
Fort Buchanan, Puerto Rico
ACTIVE GUARD RESERVE (AGR) VACANCY
ANNOUNCEMENT**



ANNOUNCEMENT NUMBER: 22-04 OPENING DATE: 19-OCT 2021 CLOSING DATE: UNTIL FILLED

STATE-WIDE NATION-WIDE

POSITION TITLE, POSITION NUMBER, DAFSC, AUTH GRADE, OSC

SECURITY FORCES CRAFTSMAN, 107881334, 3P071, E-6/ TSgt, S3O

POSITION WILL BE HIRED BASED ON AVAILABILITY OF RESOURCES/CONTROL GRADE

APPOINTMENT FACTORS: OFFICER ENLISTED

LOCATION OF POSITION:

These Puerto Rico Air National Guard (PRANG) Active Guard/Reserve (AGR) positions are in the 156th Security Forces Squadron.

DESCRIPTION OF DUTIES:

THIS IS A NATIONAL GUARD ACTIVE GUARD/RESERVE (AGR) TITLE 32 POSITION

As a **SECURITY FORCES CRAFTSMAN**, you will be required to:

Performs and enforces the full range of security forces duties within the military installation. Apprehends and detains violators of laws, rules, and regulations and turns them over to the Federal or civil police or other law enforcement officers for arrest and/or posting of collateral. Serves at fixed posts or patrols the installation on foot or in vehicles; responds to alarms, irregularities, and unusual or suspicious circumstances. Responds to calls for emergency assistance to include active shooter, suspicious persons, catastrophic events, scenes of

Crimes/natural disasters and enemy attacks, and makes apprehensions. Incumbent is required to perform specialized techniques, methods, and procedures to execute search and apprehension; counter terrorist operations; or counter violence posing a threat to public safety. As directed, acts as the on-scene commander for significant and catastrophic events. Performs traffic duty to include directing traffic and escorting dignitaries. Incumbent enforces pertinent administrative rules and regulations governing traffic control, parking, building, or other facility access, and breaches in physical security controls (locks, fences, gates, or other barriers). When enforcing rules and regulations established to accomplish the protective missions, security forces personnel control the movement of persons and protect lives and personal property in and around the identified Federal property. The incumbent carries out related duties such as, escorting persons and valuables; driving emergency vehicles; detecting and reporting potential fire and accident hazards; making preliminary checks of violations; and, preparing reports of incidents or security conditions.

Performs the full range of Base Entry Controller and commercial vehicle inspection duties. Ensures individuals requesting access to the installation have the proper identification credentials before entering. Conducts random vehicle searches at the privately owned vehicle (POV) gates and conducts thorough searches of all vehicles at commercial gate. Performs random antiterrorism measures in accordance with applicable instructions. Performs over-watch duties as required by force protection conditions. Responsible for issuing base entry passes

(Individual and vehicle), and conducts background checks on contractors. Operates vehicle-arresting barriers as necessary.

Performs the full range of duties for defending protection level resources (Patrol, Security Response Team (I-SRT & E-SRT). Defends installation personnel, equipment, and resources from hostile ground attack. Participates in tactical defense postures as a member of a quick reaction force to deny infiltration or attack.

Performs other duties as assigned.

AREA OF CONSIDERATION:

Group A: All Permanent AGR members of the 156 SFS within the rank of SSgt/E-5 who hold the AFSC **3P051**. (Note: The sole purpose of this group is to realign AGRs assigned incorrectly to DSG positions)

Minimum / Maximum Military Rank: **Enlisted (SSgt/E-5)**

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Compatible Military Assignments: **3P0X1**. For Air Force Specialty Qualification, see mandatory requirements as indicated in the most recent Air Force Enlisted Classification Directory (AFECD).

ASVAB Required Score: M: XX A: XX G: 30 E: XX

APPLICATIONS MUST INCLUDE THE FOLLOWING:

1. Signed AGR VA Checklist (See Attachment)
2. NGB Form 34-1 must be complete with original signature.
3. AF Form 422, (Notification of Air Force Member's Qualification Status)
4. Report of Individual Personnel (RIP) within six (6) months.
5. Copy of latest Fitness Standards Certification reflecting a score of 75 or above within the last 12 months. (ANG personnel that were overdue or had a failing score on record when initial pause, 17 Mar 20, was implemented do not fall under the Commanders Exemption IAW NGB A1 Suspension of Official Physical Fitness Assessments (FA) in Response to COVID-19).
6. AF Form 526 (ANG/USAFR Point Credit Summary).
7. Copy of current Driver's License.
8. Copy of last (3) EPR Evaluation Reports.
9. If you are unable to complete 20 years Total Active Federal Military Service (TAFMS) prior to MSD please include the statement of understanding (Attachment 3 in ANGI 36-101).
10. Enlisted personnel who are applying to a position that would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with AFI 36-2503, Administrative Demotion of Airmen (Superseded by AFI 36-2502). Acceptance must be in writing and included in the application package (REF: ANGI 36-101). (See Attachments)
11. Statement of Understanding for Retraining signed by the Service Member and respective commander. (If applicable). (See Attachments)
- 12. Statement of Understanding for 7-Level School Requirement. (If applicable) (See Attachments)**

CONDITIONS OF EMPLOYMENT:

1. Once selected, AGR members must remain in the position to which initially assigned for a minimum of twenty-four (24) months.
2. Applicant will be required to serve a three (3) years probationary period, and may be reviewed by the convening AGRs Continuation Board (ACB) during the first initial tour.
3. Applicants must meet requirements and maintain Air Force Fitness Program AFI 36-2905 requirements.
4. Applicants should be able to complete 20 years Total Active Federal Military Service prior to reaching mandatory separation date. Waiver authority for this requirement is The Adjutant General (TAG).
5. Applicant must maintain qualifications for mobilization and attend all Regularly Scheduled Drill (RSD), exercises, and periods of annual training.
6. Medical/Physical: Applicants must meet and maintain any medical standards or physical requirements designated for the position.
7. Designated and/or random drug testing may be required.
8. Selected candidate is required to participate in Direct Deposit/Electronic Fund Transfer Program.
9. Selective Service Registration is required for males born after 12/31/1959.
10. Applicant receiving or eligible to receive an immediate Federal Civil Service retirement annuity aren't eligible to apply for announced position.
11. Applicant must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Vehicle Operations
12. Physical Profile - PULHES: 2 2 2 1 2 1
13. May be required to travel by military or commercial air to trainings, meetings, and other functions.
14. The employee may be required to work other than normal duty hours (rotating shifts), which may include evenings, weekends, and/or holidays.
15. Work may require access to classified information. Must be able to obtain and maintain the appropriate security clearance.
- 16. Completion of 7-level school MUST be accomplished within 24 months of assignment.**

BASIC QUALIFICATIONS REQUIREMENT:

For consideration of position, knowledge in any of the following areas is preferred but not mandatory: Weaponry, laws, directives, programs, policies, and procedures governing SF activities; installation security; weapon system and resource security; anti-terrorism; law enforcement and investigations; military working dogs; air base defense; training; pass and registration; civilian work force; and combat arms.

INSTRUCTIONS FOR APPLYING:

Applications must be submitted by COB on the closing date to the new AGR-Air distribution box: ng.pr.pranng.mbx.hro-agr-air@mail.mil with the subject stating the AGR VA and applicants rank and name (example below). Faxed or incomplete applications will not be accepted or considered. Packages must be sent in two separate PDF Portfolio's – Medical (AF Form 422) and Application (all other documents).

Example: AGR VA 21-XX, Rank Last name, First name

IMPORTANT NOTICE:

1. It is the applicant's responsibility to ensure the NGB 34-1 and supporting documents are completed and submitted prior closing date. Incomplete packages will be rejected and the applicant will be determined UNQUALIFIED.
2. Potential for promotion in the position is conditional upon assignment to the appropriate UMD grade, compliance with ANGI 36-101 grade compatibility requirements and, if applicable, the availability of an AGR control grade.
3. Selection for a controlled grade (CG) position does not automatically constitute the immediate availability of an AGR CG required for promotion to the higher grade.
4. **POSITION WILL BE FILLED UPON AVAILABILITY AND ASSIGNMENT OF CONTROLLED GRADE (CG) BY THE CONTROLLED GRADE BOARD (CGB).**

5. Open Until Filled (means):

- (a) a new referral list will be made every 2 weeks.
- (b) if candidates are not recommended they may re-apply in another 2 week group (re-apply means re-submitting all new documents).
- (c) If selection is made; no further applicants will be reviewed and announcement will be considered **CLOSED**.

AGR SECTION STAFFER CONTACT INFO:

CMSgt Luis Rivera, 787-289-1400, Ext. 1487, luis.rivera39.mil@mail.mil
Mr. David Morales, 787-289-1400, Ext. 1476, david.morales.21mil@mail.mil
SrA Delinise Mejias, 787-289-1400, Ext 1488, delinise.mejiasalvarado.mil@mail.mil

EQUAL OPPORTUNITY:

The Puerto Rico National Guard is an Equal Employment Opportunity Employer. All qualified applicants will be consider regardless of their race, color, religion, national origin, gender, reprisal, or politics, or membership/non-membership in an employee organization.

POSTING:

This announcement will be widely disseminated via wildcard email, bulletin boards, 156 AW Facebook page, AF connect App under "job announcements", and 156 Wing Careers website: <https://www.156aw.ang.af.mil/Careers/> .

Attachment 1
AGR VA Checklist

Applicant Name: _____

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- _____ 7. (Initials) Copy of last (3) EPR / (5) OPR Evaluation Reports
- _____ 8. (Initials) Signed Statement of Understanding for Training (AFSC, Certification, etc.,) it is required for the position. (**Attach 2**)

I have completed this application with the knowledge and understanding that any or all items contained herein may be subject to investigation. I certify that all required documents are present in the application package; if the application is incomplete, I understand that my application will not be considered.

Applicant Signature: _____ **Date:** _____

ATTACHEMENT 2

STATEMENT OF UNDERSTANDING

STATEMENT OF UNDERSTANDING FOR 7-LEVEL SCHOOL REQUIREMENT

I, _____ (**Grade & Name**), acknowledge that I will attend the first available course that would qualify me in the appropriate skill level within 24 months of assignment. I will complete the course successfully and progress in training. Failure to do so will result in reassignment to a lower grade.

Member Signature / Date

Commander Signature / Date